

# ST. JOHN VIANNEY KIDS' CLUB 2020-2021

## Enrollment Form

The St. John's Kids' Club offers a range of payment options for the families of St. John Vianney Catholic School.

<u>Type</u>	<u>Weekly</u>	<u>Monthly</u>	<u>Fall</u>	<u>Spring</u>	<u>Yearly</u>
Homework Class to 4:00 p.m. <i>Monday thru Thursday only</i>	\$50.00	\$190.00	\$ 900.00	\$ 900.00	\$1700.00
Dismissal to 5:00 p.m.	\$55.00	\$210.00	\$1000.00	\$1000.00	\$1900.00
Dismissal to 6:00 p.m.	\$60.00	\$220.00	\$1100.00	\$1100.00	\$2000.00
Drop-In Fee	\$25.00/day				
Late Pick-up Fee	\$ 1.00 per each minute late				
Registration Fee**	\$40.00				
Late Payment Fee	\$10.00 after Tuesday of each week				

**Weekly payments are made on Monday of each week. Monthly payments are paid on the first Monday of each month. Payments not made on schedule will be charged a Late Payment Fee. Annual payments are made at the time of registration. Drop in and late pick-up fees are paid at the time of drop-in. Weekly and monthly payments are not refundable. Annual payments may be refunded at a prorated monthly rate for the months not used.**

Please complete and return to St. John Vianney Kids' Club prior to attendance

### Regular Enrollment

Please enroll my child/ren for:

Grade: \_\_\_\_\_ ☐ Homework Class ☐ Dismissal to 5:00 p.m. ☐ Dismissal to 6:00 p.m.  
Grade: \_\_\_\_\_ ☐ Homework Class ☐ Dismissal to 5:00 p.m. ☐ Dismissal to 6:00 p.m.  
Grade: \_\_\_\_\_ ☐ Homework Class ☐ Dismissal to 5:00 p.m. ☐ Dismissal to 6:00 p.m.

Select days:

☐ All OR ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

### Drop-In Enrollment

Please place my child/ren on the **DROP IN** list. I know I must notify the School when I use this service

Names: \_\_\_\_\_

### Fee Payment Schedule

Please schedule me for:

☐ Weekly Payments ☐ Monthly Payments ☐ Half Year Payments ☐ Annual Payments

# ST. JOHN VIANNEY KIDS' CLUB 2020-2021

## Extended Day Policies and Procedures

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### Purpose

The purpose of the program is to provide a quality extended day school program that offers opportunities for academic practice, structured and creative activities, and physical wellbeing.

### Program

- The St. John's Kids' Club Extended Day program follows the philosophies, policies, and procedures of St. John Vianney Catholic Church and School, as outlined in the school handbook and other communication mechanisms of the school and church.
- All children must be registered students of St. John Vianney Catholic School.
- A homework class will be offered Monday through Thursday for first through eighth grade students until 4:00 p.m. Students in grades 1-8 must bring materials for homework time. This may be either written or study homework. Opportunities to complete computer based homework assignments will be provided to students in grades 4-8.
- Arts and crafts will be provided for students in all grades.
- Structured and free physical activities will be scheduled outdoors (weather permitting).
- Healthy snacks will be provided for each child.

### Sign-in/Out

- All children must be signed out of the program by their parent, guardian, or designee, each day without exception.
- Photo identification may be required when picking up students.
- Staff members must receive written notification of any changes in children pick-up.
- Staff members must be informed if a student is in school but will not be remaining for extended day.

### Discipline

- Parents will be notified when students fail to follow school and program rules.
- Students will be fully responsible for the consequences of their actions, which could include dismissal from the program.

### Fees

- A \$1.00 per minute late fee will be charged for any pick-ups after the scheduled dismissal time.
  - Program fees are payable on Monday for weekly rates and the first Monday of the month for monthly rates. Fees are not refundable for the week or month paid. Annual fees may be refunded, on a monthly prorated scale for the months not used (see Kids' Club Enrollment Form for rates).
  - Payments made after the scheduled time will be charged a \$10.00 late payment fee.
  - Report cards and other records may be held if payments are not current.
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### Program Agreement

I Have read, understand, and agree to follow and support the St. John' Kids' Clubs policies and procedures.

Parent Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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07/25/2019